

12/03/2008

Bob Carrasca
3810 36th Ave SW
Seattle, WA 98126
206.938.8774
Bob_Carrasca@yahoo.com

I am confident that my credentials and over 13 years of combined work experience as a program manager, designer and manufacturing engineer would be a unique asset to your organization.

I have the necessary experience and skill sets needed to organize and manage technically diverse teams. Much of my hands on experience include working and managing complex problems combined with truncated lead times. I have been fortunate enough to work with some of the most amazing and talented individuals in the Seattle market. Whether I am working alongside or managing a team my strength has always been the ability to bring people together for a common goal as well as bringing out the best in individuals. Understanding how to tap this energy and focus on both the strengths and weakness within a team is so very important to the success of a project. Understanding how to allocate or re-direct these resources is even more challenging. Knowing the key roles within a team is also an important element to the success of a project. Individuals who contribute to a task should understand who is responsible, accountable, the consultant and informative parties. Developing a clear responsible individual combined with practical work flows is essential for an effective team to obtain success. Setting clear goals and realistic expectations will secure your ability to hit the desired target.

I like managing teams that are not afraid to communicate problems or situations to their immediate report. With the complexity and demanding hours of the digital industry, I believe it is important to be a good sounding board and try to support the needs of the team the best you can. In this industry feedback from the team and having the necessary tools in place is absolutely essential. I have always been a strong supporter that management allocates the necessary budget so that the team is effectively equipped with the necessary tools for success.

2-1/2 years of my experience at Wizards was mainly production and process development of manufactured goods and recently in the last 2-1/2 years on digital games has allowed me to surround myself with new skill sets. I have had the luxury to manage large programs for a world class corporation. In my work history I have had multiple occasions where I had this opportunity to set-up a technical team to meet product launch timeline and cost demands. I also have considerable amount of project managing outsourced overseas vendors to produce a host of products to meet cost, quality and lead time requirements. My position over the years has allowed me to travel frequently to Southern Asia. I have gained critical business knowledge to efficiently and effectively manage new and existing vendors and programs in Southern Asia I have a lot of experience on setting up successful systems to communicate changes or problems.

Thank you again for considering me for this position. I look forward to reviewing my portfolio and my credentials in person. I can provide an Electronic copy of portfolio upon your request.

Respectfully Yours,

Bob Carrasca